

From: Trading Standards
Sent: 21 July 2022 14:40
To: Paul Kenyon
Cc: Licensing <licensing@herefordshire.gov.uk>
Subject: Golden Wake Distillery, HR2 7RQ

Hello Paul,

As discussed earlier on the phone re the licence application for the above, these are the conditions Trading Standards would wish to see included on the licence regarding the licensing objective Protection of Children from Harm. Please don't hesitate to contact me if you need to discuss. If you are in agreement, please can you e-mail me to confirm. Many thanks.

- **All staff engaged in the sale of alcohol to be trained in responsible alcohol retailing to the minimum standard of BIIAB Level 1 or any equivalent training course within 1 month of commencing employment at the premises. Where there are existing staff this training shall be completed within 3 months of the date that this condition first appears on the licence. No person shall be authorised to sell or supply alcohol until this training is completed. Refresher training will be conducted at 6 monthly intervals. Training records shall be kept on the premises and produced to the police or an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.**
- **The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all public entrances to the premises as well as at, at least one location behind any bar/serving area advertising the scheme operated.**
- **A written or electronic register of refusals will be kept including time and date and a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.**

For on-line sales

- **The Premises Licence Holder shall ensure that any person who purchases from the site shall register with the site. Such registration details shall include the person's full name, full address, date of birth and phone number. Records of such checks shall be kept for a period of 12 months and shall be produced on demand of the police or an "authorised person" (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council. The terms and conditions of the company website will contain the following: -**
 - a) **An age confirmation requirement when registering to purchase.**
 - b) **Reference to the operating of a Challenge 25 policy.**
 - c) **The only payment acceptable shall be "PayPal" or bank payment card or any other similar type of payment which requires the person to be aged 18 years old or over to obtain such method of payment.**
 - d) **Reference to the operating of a Challenge 25 policy.**

e) That no parcels will be left by the courier if the person at the delivery address is under 18 years of age.

- **The person delivering the alcohol to the premises shall operate a Challenge 25 policy and shall require proof of age prior to the alcohol being handed over. No alcohol shall be handed over to a person under 18. The only acceptable proof of identity shall be a photographic driver's licence, a passport or an Identity Card containing the PASS Hologram. The website shall contain a declaration to this effect.**

Kind regards

Principal Trading Standards Officer